|  |  |
| --- | --- |
| **DATE:** | Thursday, March 3, 2016 |
| **TIME:** | 10:30 AM |
| **LOCATION:** | Conference Room B |
|  |  |

**INFORMAL MEETING MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
| **MEETING CREATED BY:** |  | **MINUTE TAKER:** |  |
| **FACILITATOR:** |  | **TIME KEEPER:** |  |
|  |  |  |  |
| **PLEASE READ:** |  | | |
|  |  | | |
| **PLEASE BRING:** |  | | |

the project is to get a quick start in changeing the data base and wants a combined access

**MINUTES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **client wants to genericise** | | | | | |
| **TIME ALLOCATED** | **5 min** | | **PRESENTED BY** |  | |
| **DISCUSSION** | inside the pom -> form -> (extract) -> work on this code , there should be a combied access  and need a formmating of the code client wants to genericise and uniform the code. | | | | |
| **CONCLUSION** | this is a ETL process ,and client wants a quick start in changing the database , | | | | |
| **ACTION** | | **ACTION TO BE TAKEN BY** | | | **DATE TO BE ACTIONED BY** |
|  | | Anna James | | | Friday, April 22, 2016, 1:00 PM |
| genericise the code | |  | | |  |
|  | |  | | |  |
|  | |  | | |  |

**OTHER INFORMATION**

|  |  |
| --- | --- |
| **OBSERVERS** |  |
| **RESOURCES** |  |
| **SPECIAL NOTES** | no need to work on loading the data faster |

|  |  |
| --- | --- |
| **SECRETARY APPROVAL:** *(Signature & Date)* |  |

